



DEPARTMENT OF CORRECTIONS
Health Care Recruitment Unit
2201 Broadway
Sacramento, CA 95818

CONTINUOUS

SURGICAL NURSE II (Correctional Facility)

FUNCTION OF POSITION

The Department of Corrections' Surgical Nurse II performs and leads operating room duties; plan, assign, direct and assist the nursing personnel assigned to operating rooms; prepare operating rooms and surgical instruments for use; assist physicians during surgeries and procedures; observe patient's condition and report to physician; assist with operations, ensure operating rooms and equipment are maintained in a sanitary condition; prepare and sterilize surgical instruments, supplies, and equipment, document and maintain records; provide pre and postoperative patient instruction; ensure infection control; and perform the work of surgical nursing staff within the scope of the Nurse Practice Act.

MINIMUM QUALIFICATIONS

Possession of a current license as a registered nurse in California. (Applicants who do not meet this requirement will be admitted to the examination, but they must secure the required license before they will be considered eligible for appointment.)

AND EITHER I

One year of experience in California state service performing the duties of a Surgical Nurse I, Correctional Facility.

OR II

Two years of experience performing the duties of an operating room nurse in a licensed surgical facility. (Candidates who are within six months of completing the experience requirement will be admitted to the examination, but they must complete all requirements before they will be considered eligible for appointment.)

APPLICATION INFORMATION

The Department application consists of the three (3) documents listed below. Additional information may be submitted, but is not required. All forms must be completely filled out. Properly completed documents should be sent to the California Department of Corrections, P. O. Box 942883, Sacramento, CA 94283-0001, Attn: Personnel Examining Section. Should you have any questions, please contact a Health Professions Recruiter at (888) 232-4584, by fax at (916) 227-4646 or by e-mail at Health.RecrUIT@corr.ca.gov.

1. Standard State Application (STD. 678)
2. Conditions of Employment – 631
3. Recruitment Publicity Questionnaire

SALARY RANGES

Range 1 \$3969 – 4784 per month
Range 2 \$4376 – 5275 per month

All correctional institutions **may** authorize a “**Hiring Above the Minimum**” (HAM) salary differential. Extraordinary qualifications, experience and current salary will determine the actual starting salary. The hiring authority reviews your credentials and evaluates your experience to determine if a “**Hiring Above the Minimum**” salary differential is applicable.

CONTINUED ON REVERSE

www.corr.ca.gov
888-232-4584 Toll Free
916-227-4646 FAX

Rev. 05/03

BENEFITS

- Deferred Compensation Plans (Savings pool, 401k and 457 plan)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (Management discretion)
- Pre-tax parking (Where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave or annual leave
- Jury duty/military/bereavement leave
- Health, Dental and Vision Care Plans (Rural Health Care Equity Program for areas without HMO's)
- Pre-retirement death benefit
- Dependent Care Program
- Long Term Insurance (CalPERS)
- Home Loan Program (CalPERS)
- Legal Services
- Employee Assistance Program
- Work and Family Advisory Committee
- \$800 monthly Recruitment and Retention Bonus
- \$2400 annual Recruitment and Retention Bonus (Limited to Avenal State Prison, Ironwood State Prison, Chuckawalla Valley State Prison, Calipatria State Prison, and Centinela State Prison after 12 months of full-time employment)
- \$112 - \$139 Night Shift Differential Pay
- Clinical Supervision Differential Pay
- \$200 and 32 hours annually for Continuing Education Units
- Up to \$450 annual Uniform Allowance
- Reimbursement of License Renewal Fees (Actual Cost)
- California Public Employees' Safety Retirement System (Exempt from paying into Federal Social Security System)
- State Registered Nurse Scholarship Fund (Administered by the Department of Personnel Administration)
- New 3-Phase Bonus Program (Est. 01/01/03)
 - \$1500 one-time payment upon completion of one (1) qualifying pay period.
 - \$1500 one-time payment upon completion of six (6) consecutive qualifying pay periods.
 - \$1000 one-time payment upon completion of 18 consecutive qualifying pay periods.

Note: Surgical Nurse II positions are at the following institutions (see map):

California Medical Facility-Vacaville
California Institution for Men-Chino

California Men's Facility-San Luis Obispo

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

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